



Accredited Home Elevator Company

User Operation Tutorial

FIVE STEP HOME ELEVATOR TUTORIAL:

Step 1: Press the call button located outside of your elevator.



Step 2: Once your elevator arrives to the desired floor, open the door and gate. Then step in the elevator cab closing the door and the gate behind you.



Step 3: Press the button for your desired floor.



Step 4: Once your elevator has reached the desired floor, open the gate and the door.



Step 5: Exit your elevator cab closing the gate and door behind you. If not, the elevator will not travel to another floor.



FOUR MAIN ELEVATOR TUTORIAL REMINDERS....

HOISTWAY DOOR: The hoistway doors on every floor must be completely closed. On the door itself, the gate keeper will enter the door lock which allows the computer to register that your elevator is now safe to operate.

GATE CYCLING: Every time you operate the elevator, you must **open the hoistway door, open the gate, step into the elevator, close the door, then close the gate behind you.** You must ride the elevator when opening the hoistway door or operate it from the floor it is stationed on. When exiting the elevator, open the gate when the travel is complete, open the gate, then the door, close the gate, and close the door behind you.

You CANNOT open the gate during travel, please wait till the elevator has completed travel to its entirety. (You will hear a click when your hoist way door is able to be opened).

- The gate must be closed after exiting the elevator so it can operate on another floor.

You CANNOT use the elevator as a dumbwaiter. This will cause a Gate Cycling Error.

EMERGENCY IN-CAR STOP SWITCH: The red knob located on the inside of your elevator is the in-car stop switch. If this is pushed in the elevator will not operate. Please double check this by pulling on the switch.

ELEVATOR DISCONNECT SWITCH: The elevator disconnect switch allows a hard reset of your elevator. This can be completed by pulling down on the lever, waiting five seconds, pushing lever back up, and waiting a full 15 minutes before operating the elevator again.

- All gates and hoistway doors must be closed for the hard reset to work.

HAVING TROUBLE WITH YOUR ELEVATOR? CALL (800) 488 - 5905

***Note: In person tutorials are scheduled one time per new elevator installation.**



Scan QR Code to view our virtual tutorial!